

2015/16 Members Training and Development Programme

The following programme of training has been arranged for you, if you could like to attend one of the sessions, please contact Members Services on 01375 366321.

All courses are open to all Elected Members.

Session	Name of course	Time / Facilitator	Date/venue	2015 dates	Delivery Method
Session 1	Planning Committee Training (MANDATORY SESSION FOR COMMITTEE MEMBERS) but open to all	Andy Millard/Leigh Nicolson		20 th May 2015	Classroom/Workshop Based
Session 2	Licensing Committee Training (MANDATORY SESSION FOR COMMITTEE MEMBERS) but open to all	Paul Adams		4 th June 2015 c/r 3 booked	Classroom/Workshop Based
Session 3	Corporate Parenting and what it involves	6.00pm – 7.30pm Roland Minto, Paul Coke	18 th June c/r 3 29 th October 2015	29 th October 2015	Classroom/Workshop Based
Session 4	Finance and Budget – All about the Council's budget and funding, Section 106 monies Awareness and spending	6.00 – 7.00 Sean Clark	1 st July 2014 c/r 3		Classroom/Workshop Based

Session 5	Standard and Audit Training (MANDATORY SESSION FOR COMMITTEE MEMBERS)	6pm – 7pm David Lawson/Sean Clark/		16 th July 2015 c/r 1 booked	Classroom/Workshop Based
Session 6	Media training Each session limited to 8 places.	4.00 – 8.00		27 th July 2015 c/r 3 booked	Classroom/Workshop Based
Session 7	Effective Scrutiny Skills	6.00 – 7.30 Briefing note Matt Boulter		29 th June 2015 7 – 9pm	Classroom/Workshop Based Briefing Note can also be provided.
Session 8	Health integration/social care transformation	6.00 – 7.00 Les Billingham Natalie Warren	11 September 2014 c/r 3		Classroom/Workshop Based
Session 9	Working with our communities – asset based approach	6.00 – 7.00 Les Billingham	2 nd October 2014 c/r 3		Classroom/Workshop Based
Session 10	Promoting council services/the Council supporting Councillors/housing repairs	6.00 – 7.00 Kathryn Adedeji Dermot Moloney, Richard Parkin,	15 th October 2014 c/r 3		Classroom/Workshop Based
Session 11	Housing accommodation	6.00 7.30 Richard Parkin, Alaine Bunce, Louisa Moss	4 th November 2014 c/r 3		Classroom/Workshop Based
Session 12	Equalities training (MANDATORY SESSION)	45 minutes per group Natalie Warren	January 2015 (TBA)		Classroom/Workshop Based

13	iPad and Mod.Gov Training – how to use iPads and how to access Committee Papers on a mobile device	Democratic Services		<p>Monday 17th August, 10am-1pm</p> <p>Wednesday 19th August, 2pm-4.30pm</p> <p>Friday 21st August, 10am-1pm</p> <p>Tuesday 25th August (Drop In)</p> <p>Thursday 27th August (Drop in)</p>	<p>4 Drop-in sessions were provided.</p> <p>One-to-One sessions available on request</p>
14	Social Media Training and Corporate Apps	Communications team			<p>4 Drop-in sessions were provided.</p> <p>One-to-One sessions available on request</p>
15	Politically Restricted Media Training	Andy Lever			Classroom/Workshop Based
16	Overview and Scrutiny Training Cost £45 each member, 4 Councillors attended.	Joint partnership between Rochford, Southend and Thurrock	7pm – 9.30pm	22 September 2015	Classroom/Workshop Based

17	Planning, Transportation and Highways Briefing Note	On-line Councillor Zone			Online Councillor Zone
18	Environmental Services – waste and recycling Briefing Note	On-line Councillor Zone			Online Councillor Zone
19	School Admission Appeals Briefing Note	On-line Councillor Zone			Online Councillor Zone
20	What can a councillor claim – hospitality and expenses Briefing Note	On-line Councillor Zone			Online Councillor Zone
21	Twitter and blogging Briefing Note	On-line Councillor Zone			Online Councillor Zone
22	Community Triggers (anti-social behaviour) On-Line Video	On-line Councillor Zone			Online Councillor Zone
23	Data protection/data security e-learning session	On-line Councillor Zone			Online Councillor Zone
24	Improving IT skills With Member Services	Contact Member Services			One-to-One session on request

Member Services Team:

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